

Minutes of Lindenwood Board Meeting

April 23, 2017

Board Members Present: Pastor Law, Linda Rose, Marianne Sheridan, Anna Hough, Cindy Dando, Bill Hopper, Chris Luhrs.

Board Members Absent: Leroy Mallory, Kim Hunter, Richard Fisher

Guests Present: Jill Westbrook

The meeting was called to order by Linda Rose at 12:19. Cindy led an opening prayer.

March Minutes – Bill

Minutes were reviewed. Motion (Cindy/Anna) to approve March Minutes was approved unanimously.

Linda announced that closing for the duplex at 1366/1368 Vance had been postponed due to scheduling confusion and conflict. It should close before May 1.

Finances – Anna

Contributions are still down from last year but we are holding down expenses as well. Net income was ~\$66k and we are still in the black.

Phone System – Linda

Phone system upgrade is complete with PRI service being consolidated onto Comcast. Thanks to Ray Smith for his work in getting this done. Issues remaining to be resolved is restoring the old fax numbers and reviewing first bill. A question was raised about Ray's status with the church and Pastor Law confirmed that he is a part-time employee, but works many hours more than he is scheduled.

Elders Report – Cindy

Elder's Retreat is May 6. Shepherding teams are kicking off April 30 at Cookie Party. Cindy also updated the Board as to status of several congregation members with health issues.

Foundation -Linda

Linda had spoken with Richard before meeting and there were no Foundation updates other than status of closing.

Personnel Committee – Pastor Law

The committee has been working on updating the onboarding process checklist, and will be working on medical leave and insurance issues, tweaking the organizational chart and program chart, and redoing salary structure. They will also look at improving training. The PC has confirmed Jill will move to full-time as interim through January, and her duties will be expanded. David Johnson's last day is around May 21. Lisa from Preschool will take some responsibilities and work with volunteers to cover others. Some internships will also be created to increase learning/teaching opportunities. Rick Maxwell will take responsibility for weight room. David will come back in January to do Lifesavers and 3 and 4 year-old sports programs. We are looking for a Children's Minister and Coach, but may have to use an interim or intern initially. Current Coach Phil Richmond can cover some teams and camps. We would like to get back into league play of sports. PC is working with Cheryl Stevens Manning for Babies and Pre-school plan, and will also have to plan for Wednesday night programming. Frank Fly and Phil Vaughn will take over Meliorist group.

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Two additional Youth Minister possibilities have been identified, both Millennials. Associate Minister search committee will be headed by Catherine Clubb Brown Turner and will begin recruiting committee members and refining job description and will also consider Children's Minister.

Priority Committee capital recommendations – Bill

1. Move Church Entrance – We have quote for \$7,664 for remote door locks for courtyard entrance. Quote includes securing both doors, but we would like to modify it to include only one door and include awning over that door. It was asked if multiple quotes had been solicited. The \$69 per month maintenance fee was also discussed.
It was moved (Bill/Cindy) and passed unanimously that Linda be approved to sign a contract not to exceed \$8,500 for the move of the entrance, with the provision that multiple vendors be consulted.
2. Sanctuary Sound System upgrade – We have a quote for an upgrade for the Sanctuary sound system, which was not upgraded when the Chancel was updated several years ago. There were some questions about what was included and if recent settings changes were sufficient. Also, quote did not include video capability. Licensing of performances for broadcast was also discussed. Discussion was tabled until May meeting so more information could be gathered.

Town Village Emergency/DR site – Chris

LWCC has been asked to serve as an Emergency/DR site for Town Village Retirement Community. The Board was sympathetic to this request, but wanted clarification of what this would entail.

It was moved (Bill/Chris) and approved unanimously that the Board approve this in principle, but that further details would have to be provided before full approval could be given.

MTS Reception for Board – Linda

There is a reception on May 11 at 6:00 p.m. at MTS, and the LWCC Board is invited.

Congregational Meeting – Linda

Wednesday, May 31, at 6:30 p.m., with snacks starting at 6:00. Proposed topics include status of budget and personnel searches, update of Foundation by-laws, an update on the stained glass.

Worship Committee – Anna

There is \$56,937 in Organ Repair fund, enough to give a reserve for future repairs. Mother's Day and Pentecost are coming up. There is a Worship Team meeting on May 3.

In roundtable discussion, Anna noted that the Maundy Thursday service at Kingsway was inspirational, and the Good Friday and Easter services were excellent.

Pastor Law led the closing prayer.

The meeting adjourned at 1:32 p.m.

The next meeting was scheduled for May 21 due to Memorial Day.

Bill Hopper
LWCC Board Secretary